

FILM STILLS ACADEMY

FILM STILLS FAST TRACK

MARCH APRIL 2021



MODULE SIX WORKBOOK
Workflow & Delivery

WITH
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FILM STILLS FAST TRACK

Workflow

The key to good workflow is not to overshoot, and having an efficient workflow system in place.

- Shoot in RAW
- Folder Names; FILM NAME/STILLS/DAY 01
- Folder Names; FILM NAME/RUNNING EDIT
- Download all cards into the appropriate DAY
- Sort into DATE order
- Edit = 1 Star favourites & Trash
- RENAME remaining files; ABC_D01_00001

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Workflow Continued

- Alternatively use given naming protocol eg: TV Episodes
- SORT using Rating
- Edit 2 Star = Final Favourites (10-30 images)
- Tweak; contrast, crop, colour balance
- Process into Hi-Res JPGs
- Copy finished shots into RUNNING EDIT folder
- BACKUP to a separate hard drive. Keep it separate from your computer

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Delivery

- Often delivery requirements will be part of your contract
- Deliver RAW images, plus JPGS of your selection
- Mode of delivery will differ - hard drive / upload

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Approvals

- Lead actors will usually have image approval rights
- Percentages: 50% on singles, and 25% on group shots
- Larger productions will often use an online approval system, such as Film Solutions / DF Studio
- Smaller productions: You can use Pixieset / Shootproof / Smugmug etc